



ASSESSMENTS TO ACHIEVE PARAPROFESSIONAL CERTIFICATION

ACT WorkKeys assessments can help individuals meet the state requirements to work as a teaching assistant, a personal aide, and other similar positions within the Illinois public school system. The assessments enable current and prospective teacher assistants to demonstrate their proficiency in two content areas – reading and mathematics.

The process to meet state requirements for paraprofessionals utilizing **ACT WorkKeys** assessments includes successfully passing the appropriate levels for the following:

Applied Math (level 4) - measures critical thinking, mathematical reasoning, and problem solving techniques for situations that actually occur in today's workplace. While individuals may use calculators and conversion tables to help with the problems on the assessment, math skills are still needed to think them through.

Workplace Documents (level 4) - measures the skills people use when they read and use written text such as memos, letters, directions, signs, notices, bulletins, policies, and regulations on the job.

The assessments are available in computer format and the cost to take both is \$40.00.

To learn more about ACT WorkKeys Assessments for Paraprofessionals contact:

Amy Dulaney, Director
Transition Center & Perkins
Illinois Eastern Community Colleges
305 N West Street
Olney, IL 62450
Phone: 618-395-7777 ext. 2238 or email dulaneya@iecc.edu